



SHARDA
UNIVERSITY
Beyond Boundaries



**SHARDA SCHOOL OF
ENGINEERING
& SCIENCE**



COURSE

**JAPANESE
LANGUAGE
LEVEL N5**

(NVFL301)

VALUE ADDED
COURSE BROCHURE-30 HRS
2026-27

ABOUT THE UNIVERSITY

Sharda University is a leading educational institution based out of Greater Noida, Delhi NCR. A venture of the renowned Sharda Group of Institutions (SGI), The University has established itself as a high-quality education provider with prime focus on holistic learning and imbining competitive abilities in students. The University is approved by UGC and prides itself in being the only multidiscipline campus in the NCR, spread over 63 acres and equipped with world class facilities.

Sharda University promises to become one of the India's leading universities with an acknowledged reputation for excellence in research and teaching. With its outstanding faculty, world class teaching standards, and innovative academic programs, Sharda intends to set a new benchmark in the Indian education system. Sharda School of Basic Sciences and Research (SSBSR) boasts of providing an interdisciplinary approach, exposure to different disciplines in science including Chemistry, Biochemistry, Physics, Mathematics, Life Sciences, and Environmental Sciences.

ABOUT SCHOOL

The Sharda School of Engineering & Sciences (SSES) provides a vibrant academic ecosystem that integrates engineering and scientific education with real-world relevance, research excellence and interdisciplinary learning. It serves as a platform where students are empowered to explore, innovate and build impactful careers across a wide spectrum of disciplines. SSES combines the strengths of engineering and basic sciences to create a dynamic environment that fosters innovation and technical excellence along with a sense of social responsibility. With high-ranked programmes in engineering and robust offerings in pure and applied sciences, the school provides a comprehensive and future-ready education. The school has a legacy of excellence in the fields of Physics, Chemistry, Biochemistry, Mathematics, Data Science and Environmental Sciences. The academic programmes at SSES span undergraduate, postgraduate and doctoral levels and are aligned with the latest technology and scientific advancements in alliance with the NEP 2020. The school is deeply involved in academic research, industry collaboration, and consultancy projects—providing students with an exposure to both theoretical knowledge and practical applications.

ABOUT DEPARTMENT

Department of Electrical Electronics and Communication Engineering is one of the premier departments of School of Engineering and Sciences, Sharda University. The department offers B.Tech, M.Tech and Ph.D programmes. The department has people of eminence from academia as well as industry, who have exposure to future cutting – edge research programs in the field of Power system, Power electronics, control engineering, smart grid communication Engineering, Internet of Things, LTE, Embedded systems, Microwave Engineering, Wireless Sensor Networks and VLSI, Robotics.

ABOUT COURSE

VACs are relevant academic method in order to fill the gaps in students knowledge and add competitive edge to their job prospects. A well defined of offspring VACs in the courses makes them extremely useful for improving employability quotient of students by building a range of competencies. It helps students to build a creative foundation for their passion in an area (literary, visual and performing arts, etc) in addition to their professional courses creating dimensions which can help in converting their passion into profession. VAC can also serve as top-up courses to make students industry-ready by exposing them to the current technology and practices than those covered in their formal degree courses.

COURSE CONTENT

Week	Topics Covered	Subtopics / Activities
1.	Writing Systems & Greetings	Introduction to Japanese phonology; mastering Hiragana – vowels (a, i, u, e, o) and basic consonants (k, s, t, n, h, m, y, r, w).
2.	Workplace Foundations & Office Communication	Introduction to Kanji – the first 20 essential characters covering Numbers (一,二,三...), Days (月,火,水...), Directions (上,下,右,左) and basic Kanji reading rules (on'yomi/kun'yomi).
3.	Describing the Environment & Daily Actions	Question words (Nan, Dare, Doko, Itsu) and demonstrative pronouns (Kore, Sore, Are / Kono, Sono, Ano) for describing immediate surroundings.
4.	Corporate Skills, Logistics & Advanced Interactions	Counting objects and people using appropriate counters (~mai, ~hon, ~nin, ~ko); expressing quantity in inventory; existence verbs Arimasu vs. Imasu for talking about staff and equipment.
5.	Placement Readiness, Professional Polish & Final Evaluation	Mock Interview 1 – handling basic personal questions in Japanese; writing workshop on filling a basic Japanese-style resume (Rirekisho); scenario roleplay for answering the phone and taking a message.
6.	Placement Readiness, Professional Polish & Final Evaluation	Listening clinic for rapid-fire workplace instructions; placement prep – discussing job roles and technical skills; final comprehensive N5-style assessment covering Reading, Writing and Speaking.

School: SHSS Programme: Open Elective / Foreign Language Programme Branch: All UG/PG Programmes		Batch : 2025-2027 Current Academic Year: 2026-2027 Semester : I / II
1. Course Code	NVFL301	
2. Course Title	Japanese Language – Level N5	
3. Credits	2	
4. Contact Hours (L-T-P)	30 Hours Online: 20 Hours Offline: 10 Hours	
Course Type	Value added course	
5. Course Objective	1. To equip university students with foundational proficiency in the Japanese language equivalent to the JLPT N5 level. 2. To enable learners to read and write the basic scripts (Hiragana, Katakana and elementary Kanji) and to comprehend and use everyday expressions and basic phrases. 3. To develop oral and written communication skills required for professional self-introduction, workplace interactions, interviews and routine social situations. 4. To familiarize students with Japanese business etiquette, work culture (Hou-Ren-So) and vocabulary related to office life, travel and daily living for placement-readiness in Japanese companies.	
6. Course Outcomes	The students will be able to: Co1: Recognize, read and write the Japanese scripts Hiragana and Katakana, along with the first 20 essential Kanji, and use basic Aisatsu (greetings) for self-introduction. [K1, K2] Co2: Apply fundamental Japanese grammar (A wa B desu structure, particles wa/mo/no/ni/de/o, question words, demonstratives) to construct simple sentences about workplace and daily life. [K3] Co3: Demonstrate practical office communication skills including buying supplies, asking for directions in a building, business card exchange (Meishi Koukan) and bowing etiquette (Ojigi). [K3] Co4: Engage in basic conversations using i-adjectives, na-adjectives, ~Masu form verbs (present, past, negative), counters and existence verbs (Arimasu/Imasu) for describing environment, actions and inventory. [K3, K4] Co5: Compose simple written texts such as a basic Japanese-style resume (Rirekisho), telephone messages and short workplace communications using the ~Te form and permission expressions. [K6] Co6: Achieve overall JLPT N5 proficiency by integrating listening, speaking, reading and writing skills for placement-readiness, interviews and professional polish in Japanese corporate contexts. [K4, K5]	
7. Outline syllabus		CO Mapping
Unit A	Writing Systems & Greetings (6 Hours – Online)	CO1, CO6
Topic 1	Introduction to Japanese phonology; mastering Hiragana – vowels (a, i, u, e, o) and basic consonants (k, s, t, n, h, m, y, r, w).	
Topic 2	Complete Hiragana including Dakuon (voiced sounds), Handakuon (semi-voiced) and Yōon (glides); basic greetings (Aisatsu) such as Ohayou, Konnichiwa, Sayounara, Arigatou.	
Topic 3	Introduction to Katakana for loanwords (gairaigo); numbers 1–100, basic self-introduction (Jiko-shoukai) – Hajimemashite, Watashi wa ... desu.	
Unit B	Workplace Foundations & Office Communication (6 Hours – Online + Offline)	CO2, CO6
Topic 1	Professional self-introduction (Jidoushoukai); core sentence structure A wa B desu / dewa arimasen; particles (wa, mo, no), telling time and identifying workplace objects.	
Topic 2	Introduction to Kanji – the first 20 essential characters covering Numbers (一,二,三...), Days (月,火,水...), Directions (上,下,右,左) and basic Kanji reading rules (on'yomi/kun'yomi).	
Topic 3	Speaking lab – the 30-second elevator pitch for interviews; interactive drills on buying office supplies and asking directions in a building; business etiquette of Ojigi (Bowing) and Meishi Koukan (Business card exchange).	
Unit C	Describing the Environment & Daily Actions (6 Hours – Online)	CO3, CO6
Topic 1	Question words (Nan, Dare, Doko, Itsu) and demonstrative pronouns (Kore, Sore, Are / Kono, Sono, Ano) for describing immediate surroundings.	
Topic 2	Adjectives Part 1 – i-adjectives (takai, yasui, omoshiroi) for describing products and experiences; Adjectives Part 2 – na-adjectives, expressing likes/dislikes and proficiency (suki/kirai/jouzu/heta).	
Topic 3	Verbs – the ~Masu form (present/future) and daily routine verbs; particles ni, de, o (movement and action markers); verb past tense (~Mashita) and negative past (~Masen deshita).	
Unit D	Corporate Skills, Logistics & Advanced Interactions (6 Hours – Online)	CO4, CO6
Topic 1	Counting objects and people using appropriate counters (~mai, ~hon, ~nin, ~ko); expressing quantity in inventory; existence verbs Arimasu vs. Imasu for talking about staff and equipment.	
Topic 2	Business Kanji – 会社 (company), 人 (person), 会議 (meeting), 電話 (telephone), 仕事 (work); introduction to the ~Te form for connecting sentences and making requests (~te kudasai).	
Topic 3	Giving and receiving permission (~mo ii desu / ~wa ikemasen); family terms in humble (uchi) versus honorific (soto) forms; talking about colleagues.	
Unit E	Placement Readiness, Professional Polish & Final Evaluation (6 Hours – Offline + Online)	CO5, Co6
Topic 1	Mock Interview 1 – handling basic personal questions in Japanese; writing workshop on filling a basic Japanese-style resume (Rirekisho); scenario roleplay for answering the phone and taking a message.	
Topic 2	Understanding the Japanese work mindset (Hou-Ren-So – Report, Inquire, Consult); survival phrases for business dinners (Nomikai) and networking; review of N5 grammar patterns and common	
Topic 3	interview vocabulary. Listening clinic for rapid-fire workplace instructions; placement prep – discussing job roles and technical skills; final comprehensive N5-style assessment covering Reading, Writing and Speaking.	

8. Course Work / Internal Assessment	75 Marks (Continuous Assessment)
Attendance	5 Marks
Homework / Assignments	10 Marks
Quiz (Vocabulary & Grammar)	15 Marks
Lab / Speaking Practice	10 Marks
Project (Cultural / Roleplay)	15 Marks
Presentations / Oral Test	10 Marks
Continuous Assessment (CA)	10 Marks
MTE (Mid-Term Examination)	Included in Continuous Assessment (Written + Oral)
ETE (End-Term Examination)	25 Marks – Final Speaking Test, Written Paper & Listening Comprehension
9. References	
Text Books	1. 3A Corporation – Minna no Nihongo Shokyū I (Main Textbook & Translation Notes), 2nd Edition, 3A Network (2012). 2. The Japan Foundation – Marugoto: Japanese Language and Culture – Starter (A1) – Katsudoo & Rikai, Sanshusha (2013). 3. Banno, E., Ikeda, Y., et al. – Genki I: An Integrated Course in Elementary Japanese, 3rd Edition, The Japan Times (2020).
Reference Books	1. Tanaka, Y. et al. – Nihongo So-Matome N5 (Grammar, Vocabulary, Kanji, Reading & Listening), ASK Publishing (2014). 2. Sasaki, H., Matsumoto, N. – Try! Japanese Language Proficiency Test N5, ASK Publishing (2014). 3. Stout, T. G., Hakone, K. – Japanese Hiragana & Katakana for Beginners, Tuttle Publishing (2011).
Online Resources	1. NHK World – Easy Japanese (nhk.or.jp/lesson/en) 2. The Japan Foundation – Marugoto Plus (marugotoweb.jp) 3. Tofugu – Learn Japanese (tofugu.com/learn-japanese) 4. Erin's Challenge! I Can Speak Japanese (erin.jpf.go.jp) 5. Duolingo / Memrise – Japanese N5 modules.